

GOVERNMENT OF MANIPUR
DIRECTORATE FOR WELFARE OF OBC & SC

1st Floor, South Block, Secured Office Complex,
A.T. Lines, Imphal

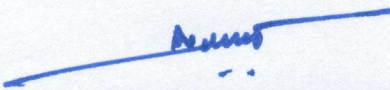
NOTICE INVITING TENDER

Imphal, the 11th June, 2024.

No. 11/Tailoring/OBC&SC-2024-25 ³⁴² Tender in sealed envelope are invited from Government Registered firms/suppliers for Supply of 100 nos. of USHA Sewing Machine under Economic and Skill Development Programme, 2024-25. The estimated cost of the supply is Rs. 10 lakhs.

2. Sealed and super-scribed quotations in the prescribed format with Tender Name and Addressed to the Undersigned should be submitted by **02.07.2024, 03:00 P.M.** and it will be opened on **04.07.2024 at 11:30 A.M.** in the presence of the bidder(s) or their authorized representative(s), who are present at the scheduled date and time.

3. Tender Notice, document, service required, other terms and conditions can be downloaded from the official website i.e., www.manipurobcsc.mn.gov.in. Corrigendum/addendum, if any, will be uploaded in the above website only.


(Ng. Bhogendra Meitei)
Director (OBC & SC),
Manipur

Copy to (for kind information):

1. A.P.S. to the Commissioner-cum-Secretary (OBC & SC), Govt. of Manipur.
2. Director (DIPR), Manipur for publishing the Tender Notice in local dailies as advertisement – bill in triplicate may be submitted for early payment.
3. Guard File.
4. Notice Board.

SCOPE OF WORK, TERMS AND CONDITIONS

1. IMPORTANT TENDER DATES

VENUE FOR BID OPENING : Office of the Director,
Directorate for Welfare of OBC & SC, Manipur
1st Floor, South Block, Secured Office Complex, A.T.
Lines, Imphal (Near 2nd MR Gate)

LAST DATE FOR SUBMISSION OF BID / TENDER : **02.07.2024 by 03.00 P.M.**

DATE & TIME FOR OPENING BID : **04.07.2024 at 11:30 A.M.**

In the event of any of the above-mentioned dates being subsequently declared as a holiday / closed day for this Office, the tenders will be opened on the next working day at the scheduled time.

2. SPECIFICATION

USHA sewing machine (complete set)

Technical Specification:

ISI mark, Usha branded full rotary hook, 1800 stitches per minute (SPM), manual using foot treadle on stand, fitted with knee lifter for easy operation and time saving.

3. TERMS AND CONDITIONS:

- i. Rates are inclusive of all taxes at F.O.R. Imphal etc.
- ii. Delivery should be completed within 1 (one) month.
- iii. Payment(s) shall be made strictly against the actual receipt/delivery of Usha sewing machine.
- iv. Quality and Quantity of Usha sewing machine should be checked and verified before receiving the same by the Scheme Officer (OBC&SC), Manipur or his representative.
- v. 5% Performance security deposit of the contract value, amounting to Rs. 49,500/- (Rupees forty-nine thousand five hundred) only may be deposited in the form of Demand Draft from a scheduled commercial bank in favour of **OBC & SC DDO** within 15 (fifteen) days of issue of this supply order.
- vi. The firm will be disqualified from bidding for any contract with OBC & SC Department, Government of Manipur for a period of one year from the date of issue of supply order, if the firm is in breach of any obligation under the conditions or defaults from supply of Usha sewing machine of requisite quality and quantity approved in the tender.

The consignee of the scheme will be the scheme officer, (ESDP) of Directorate for Welfare of OBCs & SCs, Manipur.

ANNEXURE I**BIDDER'S PARTICULARS (on Firm Letter Head)**

1	NAME OF THE BIDDER	
2	TYPE OF ENTITY – PROPRIETARY FIRM, PARTNERSHIP FIRM, PVT., LTD COMPANY	
3	ADDRESS	
4	TEL NO./MOBILE NO./EMAIL ID	
5	NAME OF THE CONTACT PERSON	
6	TEL. NO./MOBILE NO. OF CONTACT PERSON	
7	ANY OTHER INFORMATION CONTRACTOR MAY LIKE TO FURNISH (MAY BE FURNISHED IN SEPARATE ENCLOSURE)	

DECLARATION

I/We, hereby, certify that information furnished above is true and correct to the best of my/our knowledge. I/We understand that if any deviation is found in above statement at any state, I/We shall be blacklisted and will not have any dealing with the Directorate in future.

I, hereby, confirm that I am authorised to sign the Tender Document.

Date:-

Place:-

Sign:-

Name:-

Designation:-
(with Official Seal)

ANNEXURE II**FINANCIAL BID DOCUMENT (On Firm Letter Head)**

1. Name of the Firm :
2. Address of the Firm :
(With Tel. No., Fax E-Mail)
3. Name & Address of the Partners/
Director (With Mobile No.)
4. Contact Persons(s) :
(With Mobile No.)

Sl. No.	Particulars	Qty.	Rate (Rs.)	GST (Rs.)	Total Amount (Rs.)
1	USHA sewing machine (complete set) Technical Specification: ISI mark, Usha branded full rotary hook, 1800 stiches per minute (SPM), manual using foot treadle on stand, fitted with knee lifter for easy operation and time saving.	100			

Note:

1. The rate quoted must be reasonable inclusive of all taxes and valid for the period of contract from the date of opening financial bid.

This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions confined herein and undertake myself/ourselves to abide by them and all of it is included in cost.

(Signature of contractor with Seal and Date)