

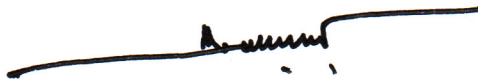
GOVERNMENT OF MANIPUR
DIRECTORATE FOR WELFARE OF OBC & SC
Secured Office Complex, 1st Floor, South Block, A.T. Lines, Imphal, Manipur

NOTIFICATION
Imphal, the 5th January, 2022

No. 4/F(CSS)/SCA/T(IGA)OBC&SC-2020 : Applications in prescribed format (available at www.manipurobcsc.gov.in) are invited from eligible applicants belonging to Scheduled Castes (SC) communities of the State for availing loan through a mixture of Institutional finance and subsidy in collaboration with Manipur State Cooperative Bank (MSCB) under Income Generating Activity (IGA) Scheme of Special Central Assistance to Scheduled Castes Sub-Plan (SCA to SCSP) for the year, 2020-21. The last date of submission of duly filled in application form along with necessary documents is 31st January, 2022.

2 Application form (IGA under SCSP) & Manipur State Co-operative Bank loan form enclosed herewith as Annexure I & Annexure II are to be submitted in the office of the Directorate for Welfare of OBC & SC, Manipur, located at Secured Office Complex, 1st Floor, A.T. Line Imphal.

3. For further details, contact Scheme Officer during office hours.


(Ng. Bhogendra Meitei)
Director (OBC & SC)
Government of Manipur

Copy to:

1. The PPS to the Hon'ble Chief Minister (i/c MA/OBC&SC), Manipur.
2. The APS to the Secretary (MA/OBC&SC), Government of Manipur.
3. The Director (IPR), Manipur. He is requested to kindly publish/broadcast the above notification in both print and electronic media as news item for wide publicity.
4. Editor (Sangai Express – Manipur Edition/Poknapham/Huiyen Lanpao/Naharol Thoudang) with a request to publish one day only). Bill, thereof, be submitted to DDO, (OBC & SC) for payment.
5. The News Reader, AIR, Imphal with a request to kindly broadcast/announce the above notification as news item in Manipuri and other local dialects.
6. The Manager, ISTV/Impact TV, Imphal. He is requested to kindly broadcast/announce the notification as news item in Manipuri and English.
7. The Scheme Officer (OBC&SC), Manipur.
8. The ITP (MA/OBC&SC), Manipur to upload the notification & form in Directorate's website.
9. The Notice Board (OBC&SC), Manipur.
10. The Guard File.

2020 -2021
APPLICATION FORM (IGA under SCSP)

SCHEMES UNDER DIRECTORATE FOR WELFARE OF OBC & SC, GOVERNMENT OF MANIPUR

1. NAME OF THE APPLICANT :
2. FATHER'S / HUSBAND'S NAME :
3. DATE OF BIRTH :
4. SEX :
5. AADHAAR NO. (enclose copy) **Mandatory :
6. BPL Card No. ***Mandatory :
7. RESIDENTIAL ADDRESS :
Village/Locality/ Panchayat :
Municipality
8. District: Contact No. :
9. ANNUAL FAMILY INCOME (enclose supporting document):
10. SCHEME / TRADE APPLIED FOR : (Tick appropriate column):



** Only one scheme to be applied at a time and Sl.No (11) is Optional

Name of Trade	Tick	Name of Trade	Tick	Name of Trade	Tick
SUBSIDY TO PURCHASE FISHING NETS		DEVELOPMENT OF AGRO-FORESTRY		ASSISTANCE TO SET UP COTTAGE INDUSTRIES	
Name of Trade	Tick				
GROCERY					

11. Any of the above Trade ☐

12. ENCLOSE SC Certificate issued by the competent authority .Please tick YES or NO accordingly):

YES		NO	
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13. WHETHER AVAILED ANY SCHEME IN THE PAST: YES/ NO
IF YES, NAME OF TRADE / SCHEME & YEAR: _____ Year _____

DECLARATION

I, hereby, declare that the entries made by me in the Application Form and Manipur State Co-operative Bank (MSCB) Loan form are complete and true to the best of my knowledge. I, further declare that my application may be cancelled, at any stage, if I am found ineligible and/or the information provided by me are found to be incorrect.

Signature of Applicant _____

REMARKS: _____

Signature of Authorized Signatory: _____

DOCUMENTS TO BE SUBMITTED

1. AADHAAR CARD (Compulsory)	3. BPL Card
2. Physically handicap proof/certificate from competent authority.	4. SC Certificate issued by BDO/SDC/SDO/DC
	5. Income certificate – Issued by SDC /SDO/DC

RECEIPT

YEAR 2020-21
NAME OF APPLICANT: _____
ADDRESS: _____
TRADE/SCHEMES APPLIED FOR: _____
COMMUNITY / CATEGORY: _____

SL.No . _____

Signature of Recipient/Authorised Signatory



**THE MANIPUR STATE COOPERATIVE BANK LTD.
HEAD OFFICE, IMPHAL.**

***APPLICATION FORM FOR LOAN UNDER “CENTRALLY SPONSORED SCHEME
OF SPECIAL CENTRAL ASSISTANCE TO SCHEDULED CASTE SUB PLAN (SCA TO SCSP)”.***

(Please read the instructions given in the last page of this form before filling up this form)

To,

The Managing Director,
Manipur State Cooperative Bank Ltd. Imphal.

(Through the Branch Manager,
Manipur State Co-operative Bank Ltd.).

Application fee of Rs. _____
(Rupees _____)
only received.
Receipt Register Sl. No. _____
dt. _____.

Branch Manager/Accountant.

**Subject:-Loan application under “Special Central Assistance
To Scheduled Caste Sub Plan”**

Affix a duly attested recent
passport size photograph of
the applicant.

Dear Sir/Madam,

I am a domicile of the State of Manipur by birth and I hereby apply for a Medium
Term/Long Term loan of Rs. _____ (Rupees _____) only
under the “**Special Central Assistance To Scheduled Caste Sub Plan (SCA TO SCSP)**” of the Government
of Manipur for the purpose of taking up viable Income Generating Activities by eligible Schedule Caste
persons as indicated below:

- I. Type of business/activity : _____
II. Place of Business, if any : _____

I agree to repay the loan as per the repayment schedule of the Bank.

The following particulars are furnished in support of my application:

A. PERSONAL PROFILE :

1. Name (Block Letter) : _____
2. Father’s/Husband’s/Guardian’s name : _____
Occupation : _____ Income : Rs. _____
3. Mother’s/Guardian’s name : _____
Occupation : _____ Income : Rs. _____
4. Permanent Address (Block Letter) :
Leikai : _____
Village/Town : _____
District : _____ Post Office : _____
Police Station : _____ Pin Code : _____
Phone No. : _____ Mobile No. : _____
E- mail : _____
Aadhaar Number : _____ Voter ID No.: _____
5. Temporary Address (Block Letter) [If different from (4) above]:
Leikai : _____
Village/Town : _____
District : _____ Post Office : _____
Police Station : _____ Pin Code : _____
Phone No. : _____ Mobile No. : _____
E- mail : _____
Aadhaar Number : _____ Voter ID No.: _____

6. Date of birth and age as on 01/12/2021 (age proof certificate to be enclosed):

Day Month Year
(i) Date of birth :

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(ii) Age as on 01/12/2021: _____ years _____ months _____ days.

7. Marital status (Tick ☒) :

Married/Unmarried

If married:

- (i) Name of spouse : _____
(ii) Qualification : _____
(iii) Occupation : _____
(iv) Income : Rs. _____
(v) No. of children (if any): _____

8. SC/ST/OBC/General (enclose certificate if SC/ST/OBC):

9. Educational qualification (if any) : _____

10. Professional qualification (if any) : _____
(Enclose certificate)

11. Practical experience in the concerned field (if any) : _____

12. Number of family members: Adult Minor.....

13. Have you brought to the knowledge of your :
Family Members for taking the loan?

Yes/No

If yes, give their comments:.....
If no, why you did not consult with them.....

B. NATURE OF SCHEME/TRADE APPLIED FOR AND UNDERTAKING OF CONDITIONALITIES:

1. Pattern of financing as per approved schemes of SCA TO SCSP:

- i. Type of business/activity/scheme : _____
ii. Project cost : Rs. _____
iii. Bank Loan : Rs. _____
iv. Subsidy from State Government : Rs. _____

Whether scheme/trade requires Business Site? If yes, whether owned or rented?

Own/rented

If owned, enclose Photostat copy of Jamabandi/Patta of the land/site duly attested by self.

If rented, enclose Photostat copy of Lease Deed entered between the Lessee and Lessor.

2. Under the SCA TO SCSP, certain component of the loan may be given in kind particularly in respect of agriculture & Soil conservation, food processing, handicrafts & Handlooms machineries, animal husbandry, plants & equipment's, machineries etc. Are you willing to accept the condition?

3. For availing the loan, you are required:

- a. To purchase 10 (ten) shares of Rs.100/- per share aggregating to Rs.1,000/- only.
b. To open a bank account with the concerned Branch of the MSCB Ltd. (minimum amount shall be Rs.1,000/- only).
c. To pay Processing Fee @ 0.50 % of the loan amount to the bank along with the applicable GST.

Contd. on 3/...

- d. Insurance of all the Assets created out of the Loan amount is compulsory. Therefore, you will also be required to deposit the required insurance premium to the bank.

Are you agreeable to all the above conditions?

Yes/No

[If No, it is advisable not to apply for the loan.]

C. DETAILS OF ARTICLES/MACHINERIES PROPOSED TO BE PURCHASED (WHEREVER APPLICABLE):

- (a) Name/Type of article/machineries

:
- (b) Maker's Name

:
- (c) Year of manufacture

:
- (d) Mode/purpose of the article

:
- (e) Name of the supplier

:
- (f) Cost price per unit

:
- (Quotation/scheme to be enclosed)

D. INCOME EXPECTED PER MONTH FROM THE PROPOSED SCHEME:

- (a) Gross income

:

Rs.
- (b) Less Expenses

:

Rs.
- (c) Net income

:

Rs.

E. SECURITIES:

1. No objection of the family members (to be enclosed)

:

Yes/No
2. Undertaking of the family members for repayment of loan (to be enclosed)

:

Yes/No
3. Hypothecation of properties/machineries/articles duly insured:
4. In case the loan amount is above Rs.1,60,000/-, security in the form of one govt. employee or collateral security

F.

I hereby affirm that the statements made by me in this application are true to the best of my knowledge and belief. I am agreeable to abide by the usual terms and conditions as may be stipulated by the State Govt./Bank for granting the loan under schemes of the SCA to SCSP. If any of the information is/are found wrong or concealment of actual information is found, then my loan application may be rejected at any time/stage. I further agree with the State Govt. /Bank for recalling the entire amount of loan or the balance thereof if the State Govt. /Bank detect any incorrect statement or submission on my part after disbursement of the loan.

I shall furnish all other information that may be required in connection with my application and that this may also be furnished by you to any agency you may deem fit, and that you, your representatives, representatives of State Govt., representatives of NABARD or any other agency as authorized by you may, at any time, inspect/verify my assets, books of accounts etc. in my business premises.

Encl:

1.
2.
3.
4.

Signature of the applicant.

Date:

.....

INSTRUCTIONS TO THE APPLICANT:

1. The beneficiaries should be Scheduled Caste persons as per approved sub-scheme under SCA to SCSP.
2. All documents submitted should be genuine ones only. If any of the documents are found/detected as false/fake at any stage, the application is liable to be rejected.
3. The applicants will have to abide by the insurance policy adopted by the bank for the specific schemes under SCA to SCSP.
4. The applicant should strictly fulfill the eligibility criteria laid down in the SCA to SCSP Scheme.
5. The applicant shall agree to any terms and conditions as may be laid down by the State Government/Bank regarding implementation of the SCA to SCSP from time to time.

----- (0) -----

NO-OBJECTION LETTER OF FAMILY MEMBERS

The Manager,
Manipur State Co-operative Bank Ltd.
_____ Branch.

Subject: - No objection letter towards grant of Medium Term/Long Term Loan under SCA to SCSP.

Sir/Madam,

I/We, the undersigned family member(s) of Shri/Smt./Km. _____
_____, s/o,w/o,d/o Shri/Smt./ _____
_____, a resident of _____
_____, _____ District, Manipur do hereby
declared that, I/We have no objection towards the grant of Medium Term/Long Term Loan amounting
to Rs. _____ (Rupees _____) only.

Place, _____
Dated _____

Yours faithfully,

Signature or thumb impression of
the family members of the applicant.

----- (0) -----

UNDERTAKING TO BE GIVEN BY THE FAMILY MEMEBRS

I/We, the undersigned family member(s) of Shri/Smt./Km. _____
_____, s/o,w/o,d/o Shri/Smt./ _____
_____, a resident of _____
_____, _____ District, Manipur do hereby
undertake to repay the loan granted to the above borrower in the event of default of repayment by the
borrower.

I/We do herby further agree that in default of repayment by the Borrower, the Bank will be at liberty to
proceed against me/us and realize the dues from me/us and realise the dues from my/our respective
heirs, executors and assigns by attachment of properties movable and immovable.

Signature or thumb impression of
the family member(s) of the applicant.

Date:

Place:

Requirement for availing the loan

- a. To open a bank account with the concerned Branch of the MSCB Ltd. (minimum amount shall be Rs.1,000/- only)
- b. To purchase 10 (ten) shares of Rs. 100/- per share aggregating to Rs.1,000/- only.
- c. No objection of the family members
- d. Undertaking of the family members for repayments of the loan
- e. In case the loan amount is above Rs.1,60,000/-, security either Govt. employee or collateral security.