

**GOVERNMENT OF MANIPUR**  
**DIRECTORATE FOR WELFARE OF OBCs & SCs**  
1<sup>st</sup> Floor, South Block, Secured Office Complex, A.T. - Line, Imphal.

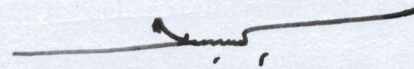
**TENDER NOTICE**

Imphal, the 13<sup>th</sup> June, 2019

No. A/106/2018-OBC&SC(Web): 1210 In pursuance of the Government Order No. 19/4/2018-MOBC dated 16<sup>th</sup> March, 2019, open tender for the Development of "Online Scholarship Management System (OSMS)" and transactional Bulk SMS are hereby called from amongst the empanelled firm of Department of Information Technology, Manipur issued vide Order No. 6/39/2013-DIT dated 07/06/2018.

2. Sealed and super-scribed quotations in the prescribed format with Tender Name and addressed to the undersigned should be submitted by 6<sup>th</sup> July, 2019 at 2:00 p.m. and it will be opened on 9<sup>th</sup> July, 2019 at 11:00 a.m. in the presence of the bidder(s) or their authorized representatives(s), who will present at the scheduled date and time.

3. Tender document may be viewed/downloaded from [www.manipurobcsc.gov.in](http://www.manipurobcsc.gov.in) and [www.manipur.gov.in](http://www.manipur.gov.in). Modification/Amendment/Corrigendum, if any, shall not be advertised in the newspapers, but shall be uploaded in the above websites.



(Ng. Bhogendra Meitei)  
Director (OBCs & SCs)  
Government of Manipur

Copy to:

1. The Secretary to the Hon'ble Chief Minister, (i/c MA/OBC&SC), Manipur for kind information.
2. The Additional Chief Secretary (MA/OBC&SC), Government of Manipur for kind information.
3. The Director, Information and Public Relations, Government of Manipur along with 10 (ten) copies of the tender notice for wide publicity in local/national dailies as news item.
4. The Editor, Imphal Free Press/Manipur Mail/Naharolgi Thoudang with a request to kindly publish the above notification as advertisement for one day only. Bills may be sent to the DDO/OBC&SC, Manipur for payment.
5. The Web-Manager, DIT. He is requested to upload the Notification in Manipur Government's Website.
6. The DDO/Scheme Officers/Account Officers (OBC&SC), Manipur for information.
7. File concerned/Notice Board.



## **TERMS, CONDITION AND SCOPE OF WORK**

### **1. DESIGN, DEVELOPMENT AND MAINTENANCE OF WEB APPLICATION.**

#### **a. SITE STRUCTURE:**

##### **General:**

The web application should be compatible to all browsers like Internet Explorer, Firefox, Opera, Safari and Chrome.

##### **Design:**

The web application should enable OBC, EBC and SC students of the State to register their scholarship application online by themselves through a simple and interactive user interface allowing the student to upload their supporting documents. They should also be able to view the status of their application on the Web Application.

Separate module/login for Directorate's Scheme Officer, District Nodal Officer, ZEO Nodal Officer and Institute's Nodal Officer shall be given for online verification from their ends.

The Web application shall be hosted in local VPN Hosting Service, once the application is streamlined and after completion of the security audit, the web application will ultimately be hosted in the State Data Centre maintained by Directorate of Information Technology, Manipur.

#### **b. OTHER SERVICES**

##### **Development and Maintenance of the Web Application**

Successful bidder will update the web application as and when asked by the Directorate. *It will update/maintain the respective web application for a minimum period of 3 (three) years.*

##### **Copyright and Trademarks:**

Successful bidder will hand over all the software and graphics to the Directorate for the purpose of copyright and intellectual ownership. On the bottom of every page, a copyright information should be clearly displayed.

**c. ARBITRATION:**

In case of any dispute arising out of interpretation of specifications or any terms and conditions including special conditions of contract or arising during the execution of the work/contract, shall be referred to a sole arbitrator for adjudication through arbitration. The arbitration shall be conducted in accordance with the provisions of Arbitration & Conciliation Act, 1996 or any statutory modification or re-enactment thereof and the rules made thereunder and for the time being in force shall apply to the arbitration proceedings.

**d. CONTRACT TIME PERIOD:**

The contract period for site Design & Development will be 3 (three) months from the date of contract. Contract period for update and maintenance will be three years.

**The bidder is not authorised to terminate the agreement before its maturity.**

**e. PAYMENT TERMS:**

The successful bidder will be paid 95% of the total bid amount after successful completion of the Web Application, the remaining 5% shall be retained as performance guarantee during the maintenance period and the amount shall be paid in 2 (two) equal instalments in 2<sup>nd</sup> and 3<sup>rd</sup> year of the Contract period.

## FINANCIAL BID

(To be submitted on the letter head of bidder)

### Format of the Financial Bid

To

**The Director,  
Directorate for Welfare of Other Backward  
Classes & Scheduled Castes,  
1<sup>st</sup> Floor, South Block, Secured Office Complex, A.T. Line,  
Imphal-795001.**

Subject: Financial Bid for Design, Development, Maintenance & Transactional Bulk SMS of “Online Scholarship Management System for OBC & SC.

Sir,

With reference to your Tender Notice No. A/106/2018-OBC&SC(Web) ..... dated 13<sup>th</sup> June, 2019 for Design, Development, Maintenance of above Web Application, we submit our Financial Bid as under:

Sl. No.	Product/Service	Quantity	Rate	GST	Amount
1.	Design and Development of the Web Application	1 no.			
2.	VPS Hosting Service	1 no.			
3.	Security Audit	1 no.			
4.	3 years Maintenance Cost	1 no.			
5.	Transaction Bulk SMS	1,00,000 sms			
<b>Total Cost</b>					

- I/We hereby submit our Financial Bid of ₹ ..... (Rupees ..... ) only for Design, Development, Maintenance and Transactional Bulk SMS of the Web Application.
- Offer price is inclusive of all not specifically mentioned in the specification but essential for successful running of the Web application.
- I/We agree and undertake to abide by all the terms and conditions of the bid document. In witness thereof, I/We submit this Bid under and in accordance with the terms of the bid document.

Your Faithfully,

Date:

Place:

(Signature of the Authorised Signatory)  
(Name & designation of the Authorised Signatory)  
Name & Seal of Bidder/Led Firm